

W-4 PLANNING SHEET

Name _____ SS# _____

TAX LIABILITY

- | | |
|---|---------|
| A. Taxable income anticipated for 2004 after itemized deductions and exemptions | A _____ |
| B. Computation of tax from the tax rate schedules on page 2 | B _____ |
| C. Other taxes, such as self-employment taxes, AMT, early distribution, etc. | C _____ |
| D. Add lines B and C | D _____ |
| E. Anticipated credits: Earned income, child and dependent care, elderly, etc. | E _____ |
| F. Net tax liability. Subtract line E from line D | F _____ |
| G. Refund desired (if any) | G _____ |
| H. Total withholding required for the year. Add lines F and G | H _____ |
| I. Amount already withheld according to paycheck stubs | I _____ |
| J. Remaining withholding required. Subtract line I from line H | J _____ |

DETERMINATION OF WITHHOLDING

If taxpayers have only one wage, skip lines K through Q. If taxpayers have more than one wage, continue with line K.

- | | |
|--|---------|
| K. Enter current marital status and allowances claimed on W-4 for first occupation: | |
| 1) Marital status _____ | |
| 2) Allowances _____ | |
| L. Annual wages for line K occupation | L _____ |
| M. Number of pay periods in year (bi-weekly = 26, monthly = 12, etc.) | M _____ |
| N. Wages per pay period. Divide line L by line M | N _____ |
| O. Enter (from Circular E tables) withholding per pay period on line N amount for first occupation's marital status and allowances | O _____ |
| P. Number of pay periods remaining in the year | P _____ |
| Q. Withholding expected on first occupation's wages between now and the end of the year. Multiply line P by line O | Q _____ |
| R. Subtract line Q from line J | R _____ |
| S. Divide line R by _____ remaining pay periods for second occupation | S _____ |
| T. Annual wage for second occupation | T _____ |
| U. Number of pay periods in the year (bi-weekly = 26, monthly = 12, etc.) | U _____ |
| V. Wages per pay period. Divide line T by line U | V _____ |
| W. Enter withholding amount based on lines U and V (from Circular E tables) that is nearest to the line S amount | W _____ |

Use this amount to determine the marital status and allowances necessary to cover the withholding required by the line S occupation. If line W is less than line S, you may wish to adjust the marital status and allowances for either or both occupations or add additional withholding of a specific amount.

SUMMARY

	First Occupation	Second Occupation
Annual wage	_____	_____
Pay frequency (bi-weekly, monthly, etc.)	_____	_____
Marital status	_____	_____
Allowance to claim	_____	_____
Additional withholding (if any)	_____	_____

2004 Standard Deductions

	Standard	Extra (age or blindness)
Single taxpayers	\$4,850	\$1,200
Married Filing Jointly	9,700	950
Married Filing Separately	4,850	950
Head of Household	7,150	1,200

Other 2004 Amounts

Social Security earnings subject to 12.4%	
Portion of self-employment taxes:	\$87,900
Exemption amount before phase out:	\$ 3,100
Beginning of phase out levels for exemptions:	
Single =	\$142,700
Married Filing Joint =	214,050
Head of Household =	178,350
Married Filing Separate =	107,025

2004 Tax Rate Schedules

Married Individuals Filing Joint Returns and Surviving Spouses

If taxable income is:	The tax is:
Not over \$14,300	10% of taxable income
Over \$14,300 but not over \$58,100	\$1,430.00 plus 15% of the excess over \$14,300
Over \$58,100 but not over \$117,250	\$8,000.00 plus 25% of the excess over \$58,100
Over \$117,250 but not over \$178,650	\$22,787.50 plus 28% of the excess over \$117,250
Over \$178,650 but not over \$319,100	\$39,979.50 plus 33% of the excess over \$178,650
Over \$319,100	\$86,328.00 plus 35% of the excess over \$319,100

Heads of Households

If taxable income is:	The tax is:
Not over \$10,200	10% of taxable income
Over \$10,200 but not over \$38,900	\$1,020.00 plus 15% of the excess over \$10,200
Over \$38,900 but not over \$100,500	\$5,325.00 plus 25% of the excess over \$38,900
Over \$100,500 but not over \$162,700	\$20,725.00 plus 28% of the excess over \$100,500
Over \$162,700 but not over \$319,100	\$38,141.00 plus 33% of the excess over \$162,700
Over \$319,100	\$89,753.00 plus 35% of the excess over \$319,100

Unmarried Individuals (other than Surviving Spouse and Heads of Households)

If taxable income is:	The tax is:
Not over \$7,150	10% of taxable income
Over \$7,150 but not over \$29,050	\$715.00 plus 15% of the excess over \$7,150
Over \$29,050 but not over \$70,350	\$4,000.00 plus 25% of the excess over \$29,050
Over \$70,350 but not over \$146,750	\$14,325.00 plus 28% of the excess over \$70,350
Over \$146,750 but not over \$319,100	\$35,717.00 plus 33% of the excess over \$146,750
Over \$319,100	\$92,592.50 plus 35% of the excess over \$319,100

Married Individuals Filing Separate Returns

If taxable income is:	The tax is:
Not over \$7,150	10% of taxable income
Over \$7,150 but not over \$29,050	\$715.00 plus 15% of the excess over \$7,150
Over \$29,050 but not over \$58,625	\$4,000.00 plus 25% of the excess over \$29,050
Over \$58,625 but not over \$89,325	\$11,393.75 plus 28% of the excess over \$58,625
Over \$89,325 but not over \$159,550	\$19,989.75 plus 33% of the excess over \$89,325
Over \$159,550	\$43,164.00 plus 35% of the excess over \$159,550